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## Environmental Health and Safety Supervisor - Regina

ProcCor Limited manages Canada's largest private tank car lease fleet and operates an extensive repair network across the country. Our fleet has grown to include more than 31,000 special purpose tank and freight cars. ProcCor also operates 25 repair locations servicing the petroleum, petrochemicals, plastics, chemicals, fertilizers and food markets.

This position is accountable for establishing Environmental Health & Safety needs, facilitating training and implementing training programs and objectives required to safety and efficiently complete railcar repairs at the facility. Expansion/s to existing facilities and new opportunities will require an influx of motivated, trained and safety oriented individuals to meet the expected workload and to satisfy customer requirements. In addition, current employees will need skills enhancement and training to meet current and future requirements.

This position is located in Regina and will report directly to the Service Centre Managers in Regina, and will also have a dotted line relationship to the Health and Safety Manager. This key position will be responsible for Safety Policy implementation and adherence for the Regina West and Regina East Service Centres, which includes training of employees to best practices, safety related programs and reporting. This position will also work closely with the Supervisor, Technical Training.

Environmental Health and Safety Training, safety enforcement, TRIR achievement and supervision are key objectives of this position.

The principal duties in this position are as follows:

- Initiate, promote, implement and maintain Environmental Health and Safety projects and initiatives
- Update, maintain and present Environmental Health and Safety orientation for all new employees to ensure complete and effective understanding of potential risks and expected behaviours within the workplace
- Ensure that monthly safety audits are conducted, with assistance from the Environmental Health and Safety Committee member/s from the location, and ensure that follow up on all points to ensure matters are resolved in an appropriate and timely manner
- Provide regular and accurate statistical reports on all medical aid, WSIB incidents and injuries, lost time injuries, health-related absenteeism and disability information
- Communicate to management as required
- Monitor and recommend corrective action
- Maintain Environmental Health and Safety bulletin boards
- Ensure compliance meets all legislative requirements, including: audiometric, air quality, forklift, WHMIS, First Aid Responder, Workplace Safety and Health Committee, etc.
- Monitor, update and communicate the ProcCor Limited Health and Safety Policy, Procedures, and Guidelines information

- Conduct effective hazard analysis for all work centres
- Ensure Safe Work Procedures are current and complete for all work centres
- Conduct effective ergonomic analysis of the workplace and work centres
- Investigate accidents thoroughly and effectively, and then respond appropriately as required, including communicating to, training and following up with managers/supervisors and employees
- Manage occupational injury and illness
- Liaise with WSIB and insurance providers on all claims, including managing appeals where appropriate
- Effectively manage disability cases to ensure employees receive the benefits that they are entitled to
- Manage return to work programs proactively, working closely with the employees, their manager/supervisor and the insurance organization to ensure the employee's safety and health and protecting the Company's interests
- Diligently encourage and promote positive and effective employee relations through communications initiatives, coaching, providing counseling to employees and monitoring employee satisfaction/issues
- Conduct all activities and execute all duties with enthusiasm and a positive, results-focused attitude
- Support company initiatives and policies enthusiastically
- Other related duties as assigned

This is a challenging position for a person with a very good understanding of our industry/our products and is very hands-on based. The candidate must have confidence in their leadership, management, coaching and organizational skills.

Preferred candidates will offer solid experience in safety legislation, environmental legislation and training. Preference will be given to individuals holding a C.R.S.P. designation 3+ years of similar experience.

Job duties or areas of focus may change depending on business requirements.

#### **BENEFITS:**

Procor Limited is an equal opportunity employer offering employees the opportunity to be a contributing member of a successful team as well as competitive wages and extensive benefit coverage:

- Group benefits including dental, vision, and insurance
- Pension and retirement savings plans
- Personal and family rebates for fitness, computers and education

Interested applicants are invited to submit their resume and cover letter to [employment@procor.com](mailto:employment@procor.com), or by fax to 1-888-413-2904.

We thank all applicants for their interest in Procor Limited, however only successful candidates will be contacted.